

***Job Description:
Senior Manager Laboratory School***

The logo for Atentiv, featuring the word "ATENTIV" in white, uppercase, sans-serif font on a dark blue rectangular background.

Position Background

Atentiv develops personalized digital learning tools for children that naturally optimize, remediate, or rehabilitate inattention to improve academic performance and symptoms of ADHD. The Company is seeking a Senior Manager of the Laboratory School to manage the development and testing of prototype and production ready product applications in clinics, schools and homes. A staff of Training Coordinators will manage daily product testing, performance measurement, evaluation and reporting. This senior manager position would work closely with cognitive scientists, clinicians, analysts and developers to develop and iterate product refinements and improvements prior to scale up. Position reports to VP Product Development, Chief Medical Officer and leads to multiple directions in product application development, evidence base building and direct customer service.

The ideal candidate will possess the following qualities:

- Organized, structured, analytical
- Demonstrated commitment to scientific rigor while observant of necessary improvements in product applications.
- Self-starter, resourceful, creative problem-solver
- Confident, assertive, i.e., to enforce compliance with protocols and guidelines and strive for continuous product improvements based on laboratory experience and data analyses.
- Flexible and adaptable to changing organizational needs as the company rapidly expands its product platform
- High energy, thrive in fast-paced, high pressure environments
- Personable, open communicator, with demonstrated ability to forge positive and productive working relationships, including children, adolescents, parents, adults, clinicians, teachers, principals, administrators, etc.
- Able to travel as needed to coordinate with partners and lab school participants

Responsibilities

The Senior Manager of the Lab School will be responsible for overseeing all activity in the Lab School and working with the product development team, including:

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- Oversee lab operations as Principal Investigator, including clinic, school and home-based studies and focus testing of products against key performance indicators to identify necessary refinements and improvements in product applications.
- Develop global study plans, including feasibility, timelines, staffing requirements and budgets, for internal study management
- Hire, train and mentor study operations team, including study coordinators and attention trainers
- Collaboratively develop study protocols, oversee analysis and interpretation of results, and use results to inform the next iteration of product design
- Assure compliance with all ethical and regulatory requirements, including patient protections such as informed consent and safety reporting
- Establish processes and procedures for data collection (e.g., case report form development) and quality assurance (e.g., source data verification)
- Provide collaborative input to design of digital therapeutics and training applications to be incorporated into next application iteration.
- Oversee focus group and product development testing, including qualitative analysis of feedback and translating results into actionable changes in product applications.

Experience and Education

- Minimum 5-10 years Human Subjects Research experience, Masters Degree in Developmental Psychology or related field
- Ph.D. in Developmental, Clinical, or Educational Psychology; Cognitive Therapy ; or related field highly preferred
- Medical device, drugs, or consumer products experience highly preferred
- Demonstrated ability to build and manage teams and interact with network of external advisors
- Experience working in entrepreneurial and/or educational environment preferred
- Experience in user experience and qualitative analysis preferred